

VRS FAX USER OVERVIEW

Contact your Dealer Association for customer support inquiries related to submitting a request for a permit, technical issues, procedural issues, enhancement requests, and the normal operation of VRS.

New Mexico Independent Auto Dealer Association

- **(505) 232-0809** Telephone Number, Monday – Friday 8:30 A.M. – 5:00 P.M.
- **(505) 259-8912** Telephone Number, Monday – Sunday After Hours 5 – 7 P.M.
- **(505) 232-0810** Fax Number
- info@nmiada.com Email Address

The Vehicle Registration Suite (VRS) offers the option to complete the necessary steps to receive permits by fax. Call the above toll-free number and speak to a representative who will collect the information and process the transaction. The permit(s) will immediately be faxed to you. Note: A standard fax machine is required.

Type of Permit	Purpose	Expiration	Inventory Control Numbers (ICN)*	Mandatory NCIC Check Fees**	Fax User Fees	Internet User Fees***
Demo	Vehicles in dealer inventory	None	\$1 each	\$1	\$5.00	\$1.00
Temp	Vehicles sold	30-days	\$1 each	\$1	\$9.00	\$5.00
Transport	Vehicles being transported to/from a customer, auction or across state lines	Up to 5-days	\$1 each	\$1	\$9.00	\$5.00

*ICN's are sold in packs of 10 - \$10.00/pack.

** The National Crime Information Center (NCIC) check is required for every VIN at an additional cost to all VRS users. If the VIN is charged for the NCIC check on a Demo Permit, it will not be charged again for a Temporary Registration Permit.

*** You can switch to the Internet VRS system at any time by calling New Mexico Interactive at (505) 982-8307.

Ordering Inventory Control Numbers

Please call with the number of Inventory Control Numbers/packages you would like to purchase (pack of 10 is \$10.00). Note: The amount will immediately be debited from your bank account.

Requesting a Reprint or Voiding a Transaction

Please call with the following:

1. Permit Type – Temp, Demo or Transport
2. Permit Tag Number, VIN or Transaction ID
3. Please provide a reason/brief explanation for the reprint/void